

# **SOAR** NORTH CAROLINA Transportation Form 2010

**Student Name:** \_\_\_\_\_ **Course:** \_\_\_\_\_

*Please complete this form carefully. You must get approval before booking any flights outside of the time window provided. There may be an additional fee for any pick up or drop offs outside of the time window provided.*

## **ARRIVAL INFORMATION:**

I have scheduled my inbrief time for: \_\_\_\_\_ Phone Inbrief? Yes / No  
If conducting a phone inbrief, please provide your contact number: \_\_\_\_\_

**Please check one:** My child will be:  
 Driven to Balsam Base  
 Flying into Asheville Airport  
 Other: \_\_\_\_\_

If driving, your inbrief time will serve as your arrival time.

If flying please complete the following:

I have attached a copy of my child's flight itinerary here.

Arrival Airport: \_\_\_\_\_

Airline: \_\_\_\_\_ Flight #: \_\_\_\_\_ Arrival Time: \_\_\_\_\_

Flying with Airline Escort? Yes / No

## **DEPARTURE INFORMATION:**

I have scheduled by debrief time for: \_\_\_\_\_ Phone Inbrief? Yes / No  
If conducting a phone debrief, please provide your contact number: \_\_\_\_\_

**Please check one:** My child will be:  
 Picked up at Balsam Base  
 Flying out of Asheville Airport  
 Other (i.e. staying for another course): \_\_\_\_\_

• If driving, your debrief time will serve as the departure time.

• If flying please complete the following:

I have attached a copy of my child's flight itinerary here.

Departing Airport: \_\_\_\_\_

Airline: \_\_\_\_\_ Flight #: \_\_\_\_\_ Departure Time: \_\_\_\_\_

Airline Escort Required? Yes / No Amount: \_\_\_\_\_

Airline Baggage fees? Yes / No Amount: \_\_\_\_\_

**Please choose the appropriate answer and sign below:**

I have arranged for these fees to be added to my SOAR account. I agree to pay any additional fees that may be incurred at the time of departure\*.

I have prepaid the baggage and escort fees directly to the airlines, and attached a copy of the itemized receipt with my flight itinerary\*\*.

**Parent Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

\* Many airlines will not let you prepay Baggage Fees or Escort/Unaccompanied Minor Fees. Therefore, you may pay these fees directly to SOAR, and we will then pay this at the time of departure. If you do not pre-arrange for these fees to be paid, SOAR will pay what is necessary to get your child on the flight home, and charge the balance to the credit card on file. Please contact our Admissions office to arrange for the airline fees to be added to your account.

\*\* If you prepay the escort or baggage fees to the airlines, you **must** provide us with a receipt to present at the time of departure to ensure this fee is not paid twice. If we do not have a receipt, we will pay whatever fees are necessary to ensure your child gets on their departing flight